

Welland Be In Christ Church Job Description

Area of Church Life:	Family Ministry
Ministry:	Junior and Senior High (grades 5-12) – “The Rise”
Position:	“The Rise” Youth Director Contract
Duration:	September 2024 – June 2025

Overview:

The Rise Youth Director will be someone who is dedicated to the cause of Christ, demonstrating a commitment and love for leading and building relationships with young people. The ideal candidate is one who can relate well with youth, their parents/caregivers and adult volunteers. *Please note that this would be a one year contract, subject to review by the Lead Pastor and Church Leadership Board.*

Primary Responsibilities:

- Plan weekly youth group events, incorporating various elements such as Bible study, games, worship and other activities designed to encourage youth to participate and connect with others in attendance. Weekly events should have elements designed to help meet the spiritual, physical, emotional and mental needs of the youth attending.
- Ensure all supplies needed for each week are replenished and stocked as needed. This can include but is not limited to tuck shop items, items needed for any games or supplies needed for crafts or activities.
- Maintain weekly attendance records, including signing youth in and out as they arrive and depart. Check in with youth and their parents/caregivers when they have missed more than two weekly youth groups in a row.
- Connect with all “The Rise” volunteers to ensure their attendance and that there is proper supervision for the youth (in accordance with Welland BIC’s Vulnerable Persons Protection Policy) and assign tasks based on volunteers’ skills and interests.
- Send out weekly email communication to the parents/caregivers of all potential youth participants, noting the weekly plans for The Rise and any other pertinent information as needed.
- Utilize “The Rise” social media platforms (Instagram; Facebook) to update followers on weekly events and to encourage youth.
- Connect with parents/caregivers of the youth as needed.
- Keep a log of all contacts that is to be available for view by the Church Leadership Board Chairperson and at least one other Church Leadership Board member.
- Recruit, encourage and develop new volunteers for The Rise youth ministry.
- Operate within the parameters of the yearly budget for The Rise as determined by the Church Leadership Board.
- Regularly report to the Church Leadership Board via a monthly report regarding updates and developments in the youth ministry.
- Meet with The Rise volunteer team at minimum once a quarter (September – December; January – March; April - June) to lead and plan the weekly program (including potential curriculum, Bible study and fun activities).
- Participate in staff meetings and one-to-one meetings with the Lead Pastor.

Requirements:

- A love for and ability to relate to youth in grades five to twelve

- A growing Christian faith and character
- Excellent written and verbal communication skills.
- A willingness to lead and to be led as needed.
- Strong ability to lead people of varying socio-economic levels and generations.
- Background/police check required with noted clearance to work with vulnerable persons.
- Demonstrated experience working with youth in the aforementioned age range
- Must have an understanding of and agreement with the statement of faith and values of the Be In Christ Church of Canada and a willingness to be supportive of the work of the denomination.

Reports to:

- Lead Pastor
- Church Leadership Board

Hours per week: approximately 8 to 10 hours per week, including approximately 3.5-4 hours on Tuesday evenings to run The Rise events.

Wage Range: \$20 - \$25 commensurate on experience